

A decorative graphic consisting of a thin gold circle on the left side. A horizontal bar, colored with a gold-to-white gradient, extends from the circle across the top of the slide. The text "Public Health Advisory Board" is centered within this bar. Large black and gold brackets are positioned on the left and right sides of the bar, respectively.

# Public Health Advisory Board

New Member Orientation &  
Boardmanship Training  
2013

# [ PHAB PURPOSE ]

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- Mission Statement
  - To enhance public health in Sacramento County by identifying local needs and priorities, encouraging the development of appropriate services, and acting as a forum for public health and primary care advocacy.
- Establishing Resolution from the Board of Supervisors (BoS)

# PHAB ROLES AND RESPONSIBILITIES

- Outlined in the Establishing Resolution
  - Advise BoS on matters relating to local public health planning and policy issues
  - Identify local public health needs and priorities
  - Encourage development of appropriate services
  - Coordinate forums on public health issues
  - Advise BoS, DHHS and HSCC on all policy matters concerning the nature, scope, and extent of health services

# [ PHAB ROLES AND RESPONSIBILITIES ]

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- Outlined in the Establishing Resolution (cont.)
  - Review annual DHHS budget
  - Review County plans and proposals for program development
  - Review related proposals developed or reviewed by other County Advisory Boards
  - Oversee the work of state-required health-related committees
  - Make recommendations to DHHS relating to improvement of the delivery of services

# PHAB OPERATIONAL GUIDELINES

## ■ Bylaws

- Objectives and functions, membership, officers, committees, parliamentary authority, conflict of interest

## ■ Brown Act

- Public Information Act

## ■ Parliamentary Procedure

- Robert's Rules of Order

## ■ Historical Perspective

- Past actions and achievements

## ■ Work Plans

- PHAB Working Committees

# [ PHAB PARTICIPANTS ]

- Organizational Charts
  - Public Health Advisory Board
  - Human Services Coordinating Council
- PHAB Membership
  - 15 members appointed by BoS
  - 2 ex-officio members
- Staff Support
  - Technical and professional support
  - Logistical and administrative support

# ASPECTS OF EFFECTIVE MEMBERSHIP

- Many dimensions to being a productive member of the Public Health Advisory Board
  - Understanding of PHAB's purpose and goals
  - Active Participation



# MEMBER ROLES – HOW YOU CAN CONTRIBUTE

- Identify and share health needs and priorities of the community
  - Remain apprised of emerging health issues
  - Anecdotal and data driven
  - Evaluate causes; propose solutions
- Increase public awareness of health related issues
  - Provide direct links to contacts and resources in the health field and the community at large
  - Promote messages to improve vital health issues



# MEMBER ROLES – HOW YOU CAN CONTRIBUTE

- Advocate on behalf of PHAB for desired health policy and delivery issues
  - Seek support from policy makers, providers, and community organizations through direct interaction
  - Clearly distinguish between when advocating on your own behalf v. on behalf of PHAB
- Provide professional and technical analysis and advice to advance projects
  - Apply personal skills to PHAB projects
- Appreciate diversity of opinions
  - Consider the wide array of stakeholders impacted by all decisions
  - Fairly assess and debate all points of view

# MEMBERSHIP OBLIGATIONS

- Basic expectations of members
  - Attendance
  - Preparedness
    - Review meeting packets and come to meetings with discussion points prepared
  - Participation
    - Working/Standing Committees
  - Assuming leadership
  - Recruitment of new members
  - Conflict of interest
    - State conflict and abstain from voting



# PHAB MEETING SCHEDULE

First Wednesday of each month

Noon – 1:30pm

County Primary Care Center

4600 Broadway, Community Room